

Safeguarding in Education

Annual Safeguarding Report to Governing Body 2020-21

****PLEASE NOTE THIS REPORT SHOULD COVER INFORMATION AND DATA THAT RELATES TO THE ACADEMIC YEAR SEPTEMBER 2020 THROUGH TO JULY 2021**

Section 175 of the Education Act 2002 requires governing bodies of schools and further education colleges to make arrangements to safeguard and promote the welfare of children. Section 157 of the Act places the same duty on independent schools (including academies and free schools) Those arrangements must have regard to key statutory guidance issued by the Department of Education [Keeping Children Safe in Education \(2019\)](#) and [Working Together to Safeguard Children \(2018\)](#).

The purpose of this report is:

- To provide a report on the school's safeguarding practice that enables the Governing Body to monitor compliance with the requirements of the statutory guidance and to identify any areas for improvement.
- To enable the Local Authority to provide Newham Safeguarding Children Partnership (NSCP) with information as part of schools' contribution to the Section 11 Audit it is required to undertake across all partner agencies.

The annual report provides an opportunity to self-assess safeguarding and to identify those areas of strength or that can be improved. It provides governors and trustees with an overview of safeguarding within the school and in addition enable inspectors or auditors with a good overview of the safeguarding procedures and the monitoring arrangements in place within the school.

The completed report should be submitted annually to the Governing Body or Trustees, signed by the Chair and a copy sent to following mailbox:

earlyhelppartnershipteam@newham.gov.uk

Name of School/Establishment	Keir Hardie Primary School.
Name of person completing report	Violet Otieno.
Designation	Headteacher
Reporting period	Academic Year 2020/21
Date report agreed by Governing Body	Click here to enter a date.
Date report sent to Local Authority	Click here to enter a date.

1. Management oversight of safeguarding arrangements

The name of the Designated Safeguarding Lead is:

Violet Otieno.

The Designated Safeguarding Lead is a member of the Senior Leadership Team.

Yes No

The name(s) of the Deputy Designated Safeguarding Lead(s) are:

Astrid Tromp (DHT)

Joshua Baako (AHT)

Hong Nguyen (AHT)

Rebecca Woodhall (SENCo)

The link governor / trustee for Safeguarding is: Yvette Freestone.

The Online Safety Lead is: Astrid Tromp (DHT)

Nikolaos Tsimpetonidis (Computing Lead)

The CSE Lead is: Violet Otieno.

The Prevent Lead is: Violet Otieno

The FGM Lead is: Violet Otieno.

CME Lead is: Asma Chowdhury.

2. Designated Safeguarding Lead training

The Designated Safeguarding Lead and Deputy(s) undertook Designated Safeguarding Lead (Level 3) training provided by London Borough Newham (LBN) or another provider on:

Violet Otieno: 01.02.21 Newham

Hong Nguyen: 01.02.21 Newham

Rebecca Woodhall: 01.02.21 Newham

Joshua Baako: July 2021

Astrid Tromp: 19-10-2021

3. School/ Establishment training and briefings

Whole-school/establishment training and briefings should be provided at least annually as set out in Keeping Children Safe in Education 2020.

N.B. 'whole-school' refers to all teaching and non-teaching staff and should include all temporary staff and volunteers.

All child protection and safeguarding training addresses the needs of the whole-school/establishment and the written accountability framework covers:

- All staff have received relevant safeguarding training
- All staff know their responsibilities in relation to safeguarding policies and practice and to whom they are accountable.
- Staff understand their own role and responsibility to be accountable for their behaviour and in responding to concerns related to practice, procedures and unacceptable behaviour of other staff.

The Designated Safeguarding Lead has provided refresher training and weekly briefings to staff from September 2020 to July 2021:

- 1st September 2021 Whole School Safeguarding Training
- 8th September 2020 Safeguarding Induction for new staff-3 TAs & 2 Teachers
- Whole school safeguarding training

There is a register of all staff, governors, trustees and volunteers that have attended the training and briefings? Yes

No

Any staff that miss the training are followed up to ensure their training is updated? Yes No

Is there a signed record that all staff have read and understood Part 1 Keeping Children Safe in Education 2020?

Yes No

Is there an induction procedure which includes safeguarding and is it approved by a member of the Senior Leadership Team and recorded? Yes No

Are the governing body / trustees provided with an outline of the procedures and content for safeguarding induction to new staff and volunteers and whole school training? Yes No

4. Safeguarding information for parents and carers

Safeguarding information and awareness raising on 'keeping children safe' has been provided for parents and carers during the year: Yes No

Through:

- Parent forums
- Assemblies
- School website
- Newsletters
- Leaflets
- School App
- Other Subject specific workshops, Attendance meetings (outdoor/virtual/over the phone), parent behaviour workshops, Google Classroom, ParentMail, Online Safety Workshops & Induction meetings

5. Recruitment and selection

Have all appointments been made following Safer Recruitment guidance and checklist and details included in the Single Central Record (SCR) as set out in Keeping Children Safe in Education (2020). Yes No

What date was the SCR was last checked by Head Teacher: 19.03.21

What date the SCR was last reviewed by the link governor/trustee for Safeguarding: 30.06.21

Does the school/establishment ensure that at least one of the people that conducts recruitment interviews has completed safer recruitment training as set out in The School Staffing (England) Regulations 2009? Yes No

**There is no requirement for the training to be updated but a minimum of every three years is recommended.*

We have 5 senior leaders who have successfully completed accredited Safer Recruitment training.

6. Premises

Do all visitors to the school /establishment sign in and out:

Yes No

Pupils who assist at reception are always supervised:

Yes No N/A

Are all visitors are provided with information about safeguarding:

Yes No

Please provide details:

Visitors are provided with a:

- Safeguarding leaflet with which outline the school's policy, procedures & DSL
- Pink form to record any CP concerns
- All volunteers get safeguarding induction (supervised at all times)
- Supply/agency staff signposted to pupils' medical details
- visitor lanyards: yellow for DBS checked & red for no DBS (must be supervised at all-times)

The premises manager ensures the site is safe and reports regularly to the following member(s) of the Senior Leadership Team: HT Violet Otieno, DHTs Astrid Tromp; Neerasha Singh & Office Manager Sufia Tailor.

Any organisation hiring the school premises for activities for children through a letting agreement has a safeguarding and child protection policy that has been seen and approved by the governing body: Yes No

If no, Does the organisation adopt the school child protection policy

Yes x No

Please provide details on any organisations /individuals that hire the school premises to provide out of school services for children : Amplitude Gymnastics

7. Policies and procedures

The Safeguarding and Child Protection Policy is in line with statutory guidance Keeping Children Safe in Education (2020) Yes No

The Safeguarding and Child Protection Policy was last reviewed by governors /trustees on:
25.03.21

Does the school:

- have a staff behaviour policy (code of conduct) Yes No
- have procedures for children missing education Yes No
- A Prevent Duty Risk Assessment and action plan for the school year 20- 21 Yes No
- hold more than one emergency contact for each pupil Yes No
- The contact details were last updated by Sufia Tailor, the records are checked & updated annually.
- A suitable filtering system in place to ensure e-safety of children when accessing the internet? Yes
No

8. Curriculum

How does the school embed a whole school approach to safeguarding in to the curriculum that promotes a culture of listening taking account of their wishes and feelings whilst supporting pupils to identify, assess and manage risk appropriately to keep themselves safe?

Curriculum: PHSE curriculum which covers the following; PHSE curriculum which covers the following; RHSE, online safety, The Big Question of the Week, discussing different points of views and promoting the British Values & SMSC. Enrichment Weeks to raise the profile of specific safeguarding issues, promote a healthy lifestyle and celebrate diversity: Heritage Week, Rights & Respect Week, Keeping Healthy Week. Assemblies; Community Police: "Clever Never Goes" (EYFS-KS1) & Gangs Workshop (KS2), TFL safer travel on public transport, Online Safety Day delivered by Computing Lead, Headstart Bounce Back. Staff ensure they are promoting collaborative working in classrooms, vigilance, highly visible and approachable SLT, effective consultations, discussions and information sharing, children

name 5 adults they can speak to if they have any issues, UNICEF 'Rights of a Child', pupil surveys, Circle of Care, Pupil voice; Prefects, School Council, Learning Mentors, Sports Leaders, Worry Box, Librarians. Opportunities for pupils to assess and manage risk appropriately; workshops, assemblies, Learning Mentor time, Bounce Back and Headstart, cycle training, Forest school & Woodwork-promote appropriate & safe risk taking.

9. Allegations against staff

Does the school have procedures in place to manage allegations/concerns against staff and volunteers that might indicate they pose a risk of harm to children?

Yes No

Total number of allegations received: 1

Number of allegations referred that relate to an external organisation: 0

Number of consultations with LADO undertaken: 1.

Number of cases that met LADO threshold: 0.

10. Positive handling of pupils / students

There have been 20-all SEND pupils, 2 of which have social care involvement with many triggers which are outside of school.

Please give details of the circumstances as below:

Risk to harm to self, other pupils and staff

Damage to property

Causing disorder.

11. Record keeping

The Child Protection (CP), Safeguarding and Early Help records are stored securely away from pupil academic records: Yes No

Records stored in a locked cupboard in a locked 1st floor office. Electronic records are kept on Safeguard online software.

Does the school/establishment transfer to the receiving school/establishment those CP records that relate to pupils who have left the school and, with consent, for those who have an Early Help record and plan? Yes No

Does the school keep a copy of CP records relating to pupils who have left the school? Yes No

12. Referrals and multi-agency working

Safeguarding referrals

The school has made 22 requests for support or protection to the Newham MASH during the academic year 2020-21

Statutory Plans (including Newham and other local authorities)

We have had 4 children with a Child Protection Plan during the academic year 2020-21.

We have had 6 children with a Child in Need Plan during the academic year 2020-21.

We have had 11 with an Early Help Plan during the academic year 2020-21.

The school/establishment has attended the following number of related meetings (these may include virtual meetings during the coronavirus period):

Initial CP Conference	3
Review CP Conference	3
Core Group	22
Child in Need (CiN)	24
Team Around the Family (TAF)	2
Team Around the School (TAS)	0
LAC review meetings during the year	2
Other professional meeting	6
Strategy meetings	11

There are 1 Looked After Children (LAC) attending the school/establishment.

We have completed 1 Personal Education Plans in partnership with the child's Social Worker during the year (These may include virtual PEP meetings during the coronavirus period).

The name of the Looked After Children Designated Teacher is: Hong Nguyen & Becky Woodhall .

There are 0 Previously Looked After Children attending our school/establishment. These are:

Children adopted from care 0

Children subject of a Special Guardianship Order (SGO) 3

Children subject to a Child Arrangement Order (CAO) 0

There are 0 Children that are privately fostered

Have you informed the Newham Private Fostering Team?

Yes No N/A

Private fostering is when a child under the age of 16 (under 18 if disabled) is cared for by someone who is not their parent or a 'close relative'. This is a private arrangement made between a parent and a carer, for 28 days or more. Close relatives are defined as step-parents, grandparents, brothers, sisters, uncles or aunts (whether of full blood, half blood or marriage/affinity).

13. Safeguarding and Coronavirus

Has the school/establishment safeguarding policy been amended to include safeguarding matters related to coronavirus. Yes No

How has the school/establishment identified vulnerable children during the coronavirus period? Covid Vulnerable Pupil List Collated from previous year and reviewed to identify ongoing support, Safeguarding Team identified vulnerable pupils at fortnightly meetings, Staff identifying vulnerable pupils from the Google platform and from 'Keeping in Touch' phone calls and reporting concerns, SLT and Learning Mentors calling vulnerable families and getting in touch with target families, Parents invited to contact the school if/when facing difficulties.

Please describe how the school/establishment has maintained contact with pupils during the coronavirus period?
[please specify]

- Telephone
- E-mail
- School App
- Remote on-line learning
- Home visits
- Other Newsletters & Dojo Platform

What additional support did you put in place for vulnerable children including those with an EHCP or social worker? Pupils invited to attend school, Referral to the Newham Strengthening offer, food and care parcels, individual RA for pupils with a SW, school place offered to vulnerable pupils, home learning packs printed and provided for families, practical resources delivered on doorsteps for pupils, adapted SEND resources on Google Classroom platform, linking external agencies i.e. SALT, CLNs & LCIS for targeted support, FSM vouchers, weekly (and some daily) phone calls from the Inclusion team.

What measures did the school/establishment put in place to ensure -e-safety in regard to remote learning? School developed and disseminated guidance for parents, pupils and staff, expectations shared via Google Classroom, newsletter and ParentMail, CEOP and online safety resources shared with parents in head teacher's weekly newsletter, E-safety information on school's website, staff flagged and reported online safeguarding concerns following the school's safeguarding covid addendum.

Has specific safeguarding guidance been provided for pupils/students during the coronavirus period? Yes
No

Has specific safeguarding guidance for parents and carers been provided during the coronavirus period? Yes
No

14. Management oversight

Has the school provided appropriate supervision and support to staff ensuring they are confident and competent to carry out their early help and safeguarding responsibilities? Yes No

Please specify:

- Debriefing discussions with DSL
- Half termly supervisions with Safeguarding consultant for CP Lead
- Fortnightly Safeguarding meetings
- Wellbeing sessions with EP (termly)
- 8 weeks long Wellbeing courses in small groups with school counsellor
- Drop in counselling sessions with school based counsellor twice a week
- SAS Counselling service for all staff
- Mental Health First aiders team, comprises of 4 members of staff

Are there resources available to provide for all staff well-being. Yes No

Please specify:

- Staff-wellbeing information e.g. employee counselling service, name of Mental Health First Aiders shared on staff's wellbeing board in staffroom

- Pause B resources and strategies disseminated by School Counsellor
- Mental Health and Well Being resources shared to staff by Deputy DSL from Mind, Anna Freud Centre & Head Space

The Headteacher or Designated Safeguarding Lead has met with the Safeguarding Link governor/trustee on 3 occasions throughout the year. November 20, March 21 & June 21

Please give details of the purpose and content of meetings.

- To update the governor of safeguarding issues and outcomes
- To monitor the Single Central Record
- To discuss/scrutinise safeguarding systems
- To monitor and feedback attendance data, strategies and impact on improving attendance standards

15. Further information

Please add any further information:

We promote a culture of vigilance in the school community: all staff, pupils and parents/carers know their duty. Safeguarding is every member of staff's responsibility, our motto: 'we are a telling school.' During lockdown, all staff undertook additional safeguarding refreshers on the following issues via The National College: FGM, Prevent/Radicalisation, Contextual Safeguarding, Online Safety, Child Exploitation, and Mental Health & Categories of Abuse. Behaviour, SEND & Safeguarding policies were updated to reflect KCSiE guidance and disseminated accordingly to all staff.